



# DWU EDUCATION GRANTS INFORMATION

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The DWU believes that education is a vital part of a happy and successful life, so each year through our Welfare Fund we make available grants for educational purposes. This year the DWU will be providing up to \$170,000 for these Education Grants each financial year. Eligibility to apply for Education Grants is automatic to all DWU members after three months membership is completed, their spouse/partner, and their children 19 years of age or under (as at the closing date for applications for the Education Grants), and to DWU Life Members.



## **DWU Policy on the Welfare Fund Education Grants is as follows:**

- H.5.1 The Welfare Fund shall make available up to \$170,000 per annum for education purposes for DWU members, spouses/partners and their children in accordance with Policy H.2.2. The Welfare Committee will determine how the above sum is to be distributed between the two Education Grant allocations discussed in Policy H.5.2.
- H.5.2 There will be two Education Grant allocations every financial year (1 April to 31 March). Applications for the **first allocation will close on 27 June each year** and will be considered at the July meeting of the Welfare Committee, with the funds being available that calendar year. Applications for the **second allocation will close on 7 February each year** and will be considered at the February meeting of the Welfare Committee, with funds being available that calendar year. **An applicant will only be eligible to receive one Education Grant per financial year.** For example an applicant cannot receive an Education Grant in July and then receive another Education Grant in February of the same financial year.
- H.5.3 Education Grants must be used for educational purposes that are undertaken in the same calendar year as the Welfare Committee's February or July meetings (for example, an application to pay costs incurred in a previous year will not be accepted).
- H.5.4 Education Grants will generally be provided for the following educational purposes:
- Defined courses of study from established educational providers (for example University, ITO or Tech courses);
  - Special educational events or activities;
  - Support for special educational requirements or assistance (for example extra tuition for learning difficulties).
- H.5.5 The Welfare Committee's decision is final and no correspondence will be entered into.



# DWU EDUCATION GRANT APPLICATION FORM

There will be two Education Grant allocations every financial year (1 April to 31 March).  
Applications close – *first allocation 27 June, second allocation – 7 February.*

**PLEASE PRINT CLEARLY:**

Name: \_\_\_\_\_ DWU Member Number: \_\_\_\_\_

Worksite: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Applying for (tick one):      SELF       PARTNER/SPOUSE       DEPENDENT CHILD

Spouse's Name: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ (proof required)

Description of the course/education that you require financial assistance for (evidence must be provided):  
\_\_\_\_\_  
\_\_\_\_\_

Costs Involved (evidence must be provided): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

ACCEPTANCE CHECKLIST	
✓	(please tick)
<input type="checkbox"/>	Completed Application Form – signed and dated
<input type="checkbox"/>	Evidence of Enrolment (proof of enrolment letter from the provider)
<input type="checkbox"/>	Evidence of date of birth for dependent child (must be 19 years or under at the closing date of applications)
<input type="checkbox"/>	Evidence of costs involved (written confirmation from the provider, invoices)

Return your **completed application form and supporting documents** to

Email: [info@dwu.nz](mailto:info@dwu.nz)

Post: Freepost 538  
NZ Dairy Workers Union  
PO Box 9046  
Hamilton 3240

**Office use only:**  
Receipt email: \_\_\_\_\_  
Evidence requested: \_\_\_\_\_  
Evidence received: \_\_\_\_\_